



Coigach Community Development Company

Minutes of Directors' Board Meeting

Date: Monday 19th November 2018

Present: Iain Muir (Chair, IFM), Iain Scott (Vice Chair, IS) Ann Macleod (AAB), Richard Williams (RW), in attendance LDO Julia Campbell (JC)

Declarations of interest: with the wind turbine operational formal interests have been declared by directors Steve Husband, Alison Sinclair (Coigach Wind Power Ltd and Coigach Community CIC) and Julia Campbell who are all share-holders of Achiltibuie Common Grazings. JC is also on the board of Highland Small Communities Housing Trust. A number of directors are pier users. Julia Campbell and Steve Husband also declared an interest in Acheninver Footpath.

1. Welcome and Apologies: IFM Welcomed all, apologies from Steve Husband (SH), Phil Shaughnessy (PS), Alison Macleod (AM) and Donald Macleod (DM).

2. Minutes of Last meeting; Minutes of October 4th Prop by IS, Sec AAB.

3. Matters Arising: will be dealt with as they appear on the agenda.

4. Finance: IS circulated the month's management accounts

a. CCDC:

- The board authorised the purchase of two laptops for LDOs in view of outstanding grant funding for 50% of costs available from HIE. Action: JC to purchase and submit claim to HIE.
- The board authorised £4k to be transferred from CCDC's charity account to CCDC's Operating Account to cover unclaimable expenses incurred this year.

b. COIGACH COMMUNITY CIC

- Cheques have been raised for supplemental rent to SWT and Achiltibuie Grazings Committee.

c. CCDC Trading Ltd:

- Action: JC to raise invoice to SSF for October rent and November.

d. CWP Ltd:

Nothing of note to add

e. Community Grants: Community and individual grants discussed and approved. Action: JC to raise cheques and outline conditions of grant(s) to beneficiaries. It was agreed that grants to organisations would be publicised.

Work Plan

1. AFFORDABLE HOUSING

Land near Island View: JC will follow up croft land offered by Allan Graham. Housing Group presentation by HSCHT on Monday 15th October was well received and it was agreed there that a housing needs survey was the next step. Action: IFM to speak to PS about formalising housing working group.

Schoolhouse – In view of ongoing issues with the windows (installed 1980s, and beyond the 2016 refurbishment budget) it was agreed to seek further quotes for complete replacement. Action: JC and also to check with HSCHT that arrangements for current sub-tenancy are temporary and all in order.

Site for sale – JC visited the site and established that it does not border common grazings so there is no scope for extending it, however it might be advisable to have qualified person to assess it. Action: JC to contact HSCHT

2. PIERS AND HARBOURS

Old Dornie – nothing to report

3. COIGACH & ASSYNT LIVING LANDSCAPE (CALLP).

Acheninver Path – DM is awaiting quotes for project management, deadline for submissions 27th November. February deadline for completion of all works and drawdown of funds is unattainable; an extension on the deadline has been requested.

Foxpoint Path – survey will be included with brief for path consultant working on the Postie's Path.

The Soil Beneath Our Feet – it was agreed to arrange a meeting with Joe Peach and Abigail Anne Campbell to discuss Year 3 onwards. Action: LDOs. Ongoing.

4. SMOKEHOUSE BUILDING

Ongoing discussions with SSF to agree a lease. SSF pressed to give it more priority.

5. GRANT GIVING

Discussed in finance above.

6. NEW DEVELOPMENT PLAN

Kate McKinley of Inverness Impact Hub has been appointed by HIE to facilitate a review of CCDC's development plan. It was agreed that community groups be approached for their views. Action ALL. A provisional date of Saturday 19th January has been suggested for a drop-in event and Achiltibuie Parent Council invited to run a fundraising lunch event that day. Action: JC to seek confirmation from APC.

7. RENEWABLES

CARES application for Innovation Grant being submitted now by IFM for next stage in community energy management system project.

8. **FINANCE** – appears as Item 8 on workplan but is discussed above.

9. ADMINISTRATION

Office & equipment – LDO's have moved into new office in the hall. Printer, shredder and some stationery purchased. Laptops to be purchased in due course.

AGM has been advertised and accounts circulated. IS has confirmed with Paul Capewell, A9 Accountancy that he will be attending.

INFORMATION/PUBLICITY

Website domain name to be purchased, once credit card is available.

10. OTHER MATTERS OF INTEREST TO CCDC/AOCB

AAB, RW and JC all attended CALL's Workshop to review and discuss projects and the 2040 vision.

Date of next meeting: 17th December