

Coigach Community Development Company
Directors' Meeting
Monday 28 August 2017 7pm
Coigach Community Hall, Lounge

Present: Iain Muir, (IFM, Chair), Iain Scott (JGS, Vice Chair), Steve Husband (SH), Ann Macleod (AAB), and Phil Shaughnessy (PS). In attendance: Julia Campbell (JC, LDO), Abigail Anne Campbell (AAC, LDO)

- 1. Welcome**
- 2. Minutes of last meeting** were proposed by AAB, seconded by PS
- 3. Matters Arising:** will be dealt with on agenda.
- 4. Finance:**

It was agreed to open a RBS bank account for proposed charity receipts. Action: JGS

CWP Ltd – has current balance of approx. £13K which includes £4k + interest set aside for wind monitoring expenses, CWP Ltd requires to hold a meeting to make a decision regarding the outstanding payments due. Action: CWP directors to arrange meeting.

CCDC Trading – approval required from OSCR (and membership?) for CCDC to lease Smokehouse building to CCDC Trading. Action: JGS/IFM

Wind Generation reports are being circulated to Assetz monthly as planned: August will be lower than expected due to power cut.

Coigach Community CIC: JGS/IFM have contacted Cooperative and Mutual Solutions for advice on changing CIC to a BENCOM. Action: IFM to circulate draft rules for new organisation to for consideration by CIC directors.

LDO Contracts to be updated to include pension arrangements, and salary. Action: JC

Quickbooks. Action: JC to check with JGS and A9 Accountancy about change in QB accountancy procedure when/if CCDC is converted to charity.

- 5. Governance:** Proposed EGM on Tuesday 26th September. All Members to be notified 21 days prior. (Action: IFM and JGS to draft wording for notice. JC to book hall and, check distribution list, prepare notice and send).

Proposed Community Benefit Fund: further research required to find good model and involve wider community in decision making. Action: All

- 6. Renewables:**

Power cut on 22nd August was caused by an SSE problem at Grudie Bridge which effected the line to Coigach. Unfortunately this meant hydro and turbine had to be shut down while SSE provided local electricity via a generator, and power could not be sent out through the grid.

Neil MacGregor has filmed turbine from above: Action IFM to email to JC to post on website.

Action: LDO's to look at dates for social event/open day in November.

- 7. Broadband:** sat. dish installed on Tanera last week, radio antennae being installed this week.

8. **Branding/Logo** - designer required for share documents etc. Action: IFM to supply examples from Apple Juice.

9. Land and Housing:

- Achiltibuie Schoolhouse: Simon Mackenzie has looked at the schoolhouse wall and given verbal estimate, trees also require cutting. Action: JC to ask Simon to proceed. Valuation survey required (Graham and Sibbald quote £500), Action: JC to ask G&S for price to include smokehouse valuation.
- Smokehouse: sub-let smokehouse to CCDC Trading if agreed by OSCR/Members.
- Sample Lease: Action LDOs: lease to be issued to tenants.

10. **Piers and Harbours;** Community Council Meeting held on 25th July identified extending pier at OD as priority. HC agreed to match fund HIE for drawings. Tony Usher offered to draw up brief. Action: JC to pursue brief, then circulate to suitable marine engineers to tender (for drawings).

11. **Drumrunie Junction:** Application for landscape architect has been submitted to Awards for All. AAB has had informal discussion with contractor for preliminary work so borrow pit can accommodate Geopod as soon as required. Action: LDOs to invite Graham Philips (Geopark), Gordon Robertson (Assynt Foundation) and other interested parties for a meeting to discuss.

12. **CALLP:** Soil Beneath our Feet project has begun and includes a ceilidh here on Friday as part of the Ceilidh Trail. Staff from the European Ethnology Research Centre (Edinburgh Uni) visited Coigach on Friday 24th August and delivered a well-attended oral-history training session. Acheninver path has been granted planning permission.

13. AOCB:

Catherine Macleod, Media Consultant has offered to assist in the promotion off CCDC. Action: LDOs to supply information as required.

Electric charging point: AAC has information from Energy Savings Trust who provide 50% funding for ECPs. Action: AAC to contact hall to discuss options with Coigach Community Trust (hall committee).

14. **Date of next meetings:** 25th September 7pm, 23rd October 7pm.