

Minutes of Coigach Community Development Company Directors' Meeting

Monday 6th July, 2pm, Coigach Community Hall

Present: Iain Muir (IFM, Chair), Ann Macleod (AAB), Phil Shaughnessy (PS),

Apologies: Anne Campbell (LDO), Iain Scott (IS), Steve Husband (SH), Julia Campbell (JC, LDO)

In attendance: Linda MacLeod (LM, Acting LDO), Alison Sinclair (AS, Smokehouse Development Officer)

1. The minutes of the April meeting were amended and approved. Proposed by PS, seconded by AAB.
2. Matters Arising:
 - a) Paths Projects - Proof of ownership/consent for both paths, ongoing. **Action: LM**
 - b) BMH minutes – SH to circulate Ben Mor Hydro minutes, ongoing. **Action: SH**
 - c) Additional Santander forms to appoint Directors as signatories, underway. **Action: LM**
 - d) Finance procedures - IFM and IS to approve draft. **Action: IFM, IS**
 - e) Accounts for CWP and CCDC to be submitted to accountant by the end of July. CWP accounts to be moved to QuickBooks, ongoing. **Action: LDOs**
 - f) Repayment of the loan from Coigach Community Trust – CCDC has written to the hall committee requesting an extension to the loan. Delays outwith our control at SSE have meant our income stream has been delayed.
 - g) CCDC has chosen to grant £5K of the recent SSE grant to CWP and BMH. IS to draft this agreement, ongoing. **Action: IS**
 - h) JC to investigate crowdfunding to raise 5% of the total project cost, ongoing. **Action: JC**
 - i) Cashflow projection has been produced for CWP (to be circulated by AS), and BMH is to be confirmed. Active discussions are ongoing re sourcing of funds. **Action: AS/SH** Contact with Mark Hall (CED Orkney) re how other communities have funded projects, ongoing. **Action: SH**
 - j) Smokehouse - AS to check with Keith Dunbar re SEPA's use of the building in July. AS to circulate GANT chart. AS investigating all options for the Smokehouse building and will circulate **Action: AS**
 - k) Citizens Online classes are planned for before September – ongoing. **Action: LM**
 - l) Members of the community to be asked if they would consider becoming Directors, ongoing. **Action: All**
3. LAND AND HOUSING
 - a) Schoolhouse: CCDC are minded to accept the burdens included in the HSCHT lease but will seek reassurance from other projects. LM to speak to Susan Hunter from HSCHT, and to Pam Noble of HIE to inform her of escalating legal costs associated with the Schoolhouse transfer. **Action: LM**
4. PIERS AND HARBOURS

AAB reported making contact with Ingrid Galbraith (who is covering Lindsay Simpson's maternity leave) and the application for funding is being processed by HIE.
5. RENEWABLE ENERGY
 - a) There is a M&S Community Energy Fund which CWP will seek to apply to. **Action: LM**
 - b) CWP have applied for a new connection offer from SSE. AS to investigate the impact of this re retaining our existing FITs offer. **Action: AS**
 - c) CCDC development plan to be looked at and potential future projects for wind turbine income to be used for identified. **Action: LM**
 - d) An application has been made to Scottish Hydro Renewables Fund, a decision is expected in October.
6. AOCB: Community Leadership programme to be delivered by Columba 1400 (Staffin, Isle of Skye). Information to be circulated.
7. Date of next meeting: Monday 10th August 2015.