

Minutes of Coigach Community Development Company Directors' Meeting

DRAFT MINUTES: Monday 27th April, 2.30pm, Coigach Community Hall

Present: Iain Scott (IS, Acting Chair), Iain Muir (IFM), Alison Sinclair (AS), Ann Macleod (AAB), Phil Shaughnessy (PS), Steve Husband (SH)

Apologies: Anne Campbell (LDO)

In attendance: Richard Williams (RW,CALL), Julia Campbell (JC, LDO), Linda MacLeod (LM, Acting LDO)

1. IS welcomed everyone to the meeting. Apologies were received from Anne Campbell, and Iain Muir, however he joined the meeting, but left IS in the chair.
2. RW joined the meeting to give an update regarding the Coigach paths part of the CALL project. CALL are submitting to the Heritage Lottery Fund (HLF) in August. The CALL submission comprises 28 projects and 6 staff posts over 5 years, to begin in February 2016. There are 12 other organisations involved (in addition to CCDC), and RW will circulate a summary of all the projects by email. Four Coigach path projects are included: The Posties Path (SWT to lead), Acheninver path (CCDC to lead), Achlochach (Mairi Thornton, Una Macgregor, Ian Mackenzie to lead in partnership with SWT), and Polbain coastal path (CCDC to lead). RW outlined what is needed from CCDC for the submission. Proof of ownership/consent is needed for both paths. Action: LM and SH.
IFM joined the meeting during the update from RW.
3. RW also gave an update of piers and harbours. The brief to employ a consultant to refine and cost options for development is with HIE with a request to them for funding. The proposal is to seek capital funding from the European Maritime Fisheries Fund when it opens. RW then left the meeting.
4. The minutes of the February meeting were approved. Proposed by IFM, seconded by AAB. The minutes of the March meeting were approved. Proposed by PS, seconded by AAB.
5. Alison Sinclair resigned as Director, in order to take up her new post as Smokehouse Development Officer.
6. Matters Arising.
 - a) CWP/BMH minutes –AS to circulate CWP minutes, SH to circulate Ben Mor Hydro minutes.
 - b) Finance/Legal Structure – IS and PM have liaised on this. Ongoing. Action: IS to circulate draft paper to Board members
7. FINANCE It was agreed by all Directors for the Smokehouse account to remain with Santander, and for all Directors to be registered as signatories. Action: LM.
IS, JC and LM met to look at Quickbooks. JS and LM to try out Quickbooks. Action: LDOs
Accounts are due to be collated for presentation to A9 accountants. Action: LDOs
8. LAND AND HOUSING
 - a) Hydroponicum Site: Re-registration of community interest is due. With changed circumstances and in the light of experience, some in the community were questioning if we should re-register our interest. It was agreed to hold a public meeting to gather more views on the matter before making a decision. Meeting scheduled for 14th May.
 - b) Schoolhouse: Transfer is proceeding. Contract for refurbishment has gone out to tender.
 - c) Smokehouse: Stage 1 application to go to HLF. AS to progress with this and prepare a Gant chart showing the key milestones in the development of the facility.
 - d) Acheninver Youth Hostel: Ongoing with SWT.
9. RENEWABLE ENERGY
 - a. Ben Mor Hydro: Topographical work is being carried out. Alternative pipeline routes are being considered.
 - b. Coigach Wind Power Ltd: IIF money has been reduced. The grid study has been paid and will be underway shortly. In order to get IIF money information has to be prepared for Local Energy Scotland.

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All contracts have been signed with Locogen.

A new CWP Director, Fraser MacKenzie, has been appointed.

CWP accounts to be prepared. Action: LM

10. AOCB: Staffing: Start date for AS was 24th March 2015.
11. AOCB: Ellie Brodie has been appointed by the Scottish Government to gather views on the CRtB process and will meet with CCDC on 6th May.
12. AOCB: It was agreed that the website be updated with new appointments and details of the public meeting regarding the former Hydroponicum site.
13. Date of next meeting: 2 pm, Monday 8th June 2015.