

## Minutes CCDC Directors' Meeting 9<sup>th</sup> Sept 2013 7.00pm

Directors present: Iain Muir, Richard Williams, Ben Walton, Linda Macleod, Ann Macleod. By invitation: Alison Sinclair (CWP Chair). In attendance: Anne Campbell, Peter Muir (LDOs).

Apologies: Iain Scott.

1. Minutes from CCDC Directors' Meeting on Monday 7<sup>th</sup> June **approved**. Proposed by RW, seconded by IFM.
2. Minutes from CCDC Directors' Internal Management Meeting Mon 5<sup>th</sup> August **approved**. Proposed by BW, seconded by IFM
3. Matters arising: AGM 28<sup>th</sup> October. **Action** – IFM, as a matter of urgency, to check whether AGM can go ahead. Check status of accounts with Julia. **Action** – PM & AAC to deal with accounts on Wed 11<sup>th</sup> Sept.
4. Finance: New invoice procedure has been processed and **agreed** with BW. IFM consulted HIE (Lindsay Simpson) about the possibility of hiring a book-keeper, but no funds are available. Outstanding issues with PAYE service provider to be clarified with JC. It was suggested that the relationship with PAYE service provider be formalised.
5. AGM preparations: Action PM & AAC to confirm actions for AGM & director appointments.
6. Land & Housing
  - a) Smokehouse: subcommittee to present CCDC with budget . **Action** - PM
  - b) Schoolhouse: Cllr Cockburn spoken to Hugh Fraser – looking at options
  - c) SYHA: Kati & PM interviewed & issued questionnaires – **Action** AAC to look into Tomintoul as a possible model for Coigach
7. Community energy
  - Wind turbine: gone to planning; PM spoken to Grazings Committee & updated them on community wind energy project.
  - Ben Mor Hydro: planning fees paid, planning advert expected soon.

- 8.** Piers & Harbours : Awaiting final report from Steve Westbrook – being chased. Need to resurrect subgroup when report available. Noted that new fish farm manager appointed on Tanera-Ewen Gibb
- 9.** Staffing: Kati Venho finished her internship, although still awaiting her report, the company wish to acknowledge her contribution & appreciation of her enthusiasm, energy and understanding of the community.
- 10.** Film: HIE sponsored film about community asset management, film maker appointed. Await further contact.
- 11.** Community Broadband Scotland: **Action** AAC to contact CBS & Andrew Muir re opportunities for improving Coigach's broadband utility.
- 12.** Meeting closed 10.10